

# **NASHVILLE PUBLIC LIBRARY**

## **Board of Trustees Meeting**

**May 21, 2024**



**Nashville Public Library Board of Trustees**  
**Agenda**  
**May 21, 2024**  
**Main Library**  
**615 Church Street**  
**Nashville, TN 37219**  
**12:00 PM**

- I. Call to Order / Roll Call
- II. Metro Ordinance required to be announced at all Board Meetings – *Chair, Joyce Searcy*
  - a. “Pursuant to the provisions of § 2.68.030 of the Metropolitan Code of Laws, please take notice that decisions of the Nashville Public Library Board may be appealed to the Chancery Court of Davidson County for review under a common law writ of certiorari. Any appeal must be filed within sixty days after entry of a final decision by the Board. Any person or other entity considering an appeal should consult with an attorney to ensure that time and procedural requirements are met.”
- III. Public Comments
  - a. “Pursuant to T. C. A. § 8-44-12, time is reserved at the beginning of Library Board meetings for which there is an actionable item on the agenda for public comment germane to items on the agenda. Up to five people will be allowed up to three minutes each to speak. Speakers must register within one half hour prior to the beginning of the meeting by signing their name on a physical sign-up sheet available at the entrance, and identifying any agenda item on which they intend to comment.
- IV. Board Chair Comments, *Joyce Searcy*
- V. Approval of Minutes: April 16, 2024
- VI. Interim Library Director Report, *Terri Luke*
- VII. Foundation Report, *Shawn Bakker*
- VIII. New Business
  - a. Special Collections Book Donation Form, *Kyle Barber*  
Resolution 2024 – 02.....pg. 53
- IX. Staff Reports
  - a. Facilities Update, *Susan Drye*
  - b. Courtyard Update, *Susan Drye*
  - c. Sustainability Committee Video, *Lee Boulie*
- X. Adjournment

**Next Scheduled Board of Trustees Meeting**  
**June 18**  
**Pruitt Branch Library**  
**117 Charles Davis Blvd**  
**Nashville, TN 37210**  
**12:00 PM**

*Meeting Minutes – May 21, 2024*

**Nashville Public Library Board of Trustees  
Meeting Minutes  
April 16, 2024  
Bellevue Branch Library  
720 Baugh Road  
Nashville, TN 37221  
12:00 PM**

**Members Present:** Joyce Searcy, Keith Simmons, Charvis Rand, Kate Ezell, Katy Varney, Nadine De La Rosa

**Library Staff:** Terri Luke, Lee Boulie, Shawn Bakker, Kyle Barber, Jena Schmid, Susan Drye, Kyle Cook, Chi Amaefula, Noel Rutherford, Annie Herlocker, James Staub, Bret Wilson, Pete Carden, Noel Williams, Evelyn O’Neal, Brian Waltman, David Torres Fuentess, Galen Fott

**Others:** Matthew Garth, Assistant Metropolitan Attorney at Metropolitan Government of Nashville and Davidson County, Brian Hull, Mary Tanner

- I. Call to Order / Roll Call
  - a. The meeting was called to order at 12:00 PM.
- II. Metro Ordinance required to be announced at all Board Meetings – *Chair, Joyce Searcy*
  - a. “Pursuant to the provisions of § 2.68.030 of the Metropolitan Code of Laws, please take notice that decisions of the Nashville Public Library Board may be appealed to the Chancery Court of Davidson County for review under a common law writ of certiorari. Any appeal must be filed within sixty days after entry of a final decision by the Board. Any person or other entity considering an appeal should consult with an attorney to ensure that time and procedural requirements are met.”
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IV. Board Chair Comments, *Joyce Searcy*

- a. Ms. Joyce Searcy thanked everyone who attended the last Carnegie Society book event.
- b. Ms. Searcy reminded that Councilmember Brenda Gadd would be reading a resolution to recognize NPL inside the courthouse on April 16<sup>th</sup>.

V. Approval of Minutes: March 19, 2024

- a. Mr. Charvis Rand made a motion to approve the March 19<sup>th</sup> minutes. Ms. Katy Varney seconded. The motion passed unanimously.

VI. Library Board Elections, *Joyce Searcy*

- a. The Library Board elections were moved up on the agenda due to board member time constraints.
- b. Ms. Varney facilitated the election for Library Board Chair. Mr. Rand nominated Ms. Searcy to remain The Library Board Chair. Ms. Kate Ezell seconded. The motion passed unanimously, and Ms. Searcy was re-elected Chair.
- c. Ms. Ezell nominated Ms. Varney as The Library Board Vice Chair. Mr. Rand seconded. The motion passed unanimously, and Ms. Varney was re-elected Vice Chair.
- d. Ms. Varney nominated Mr. Rand as The Library Board Secretary. Ms. Ezell seconded. The motion passed unanimously, and Mr. Rand was elected Secretary.

VII. Interim Library Director Report, *Terri Luke*

- a. Ms. Terri Luke informed The Library Board that a representative from SEIU would be speaking on pay status later in the meeting and provided context for the difference between Open range and Step salary structures. Ms. Luke explained that when funding is available, Open range provides employees a 3% pay increase at the beginning of every fiscal year, while Step pay classified employees receive a pay increase every year for the first five years of employment, and then every two years for the next five years.
- b. Ms. Luke introduced Ms. Annie Herlocker, the new Bellevue branch manager. Ms. Herlocker gave an overview of the Bellevue branch:
  - i. Ms. Herlocker shared that on January 8<sup>th</sup> the Bellevue branch was flooded due to a burst pipe in the women's public bathroom. Ms. Herlocker explained that the emergency plan involved reassigning all Bellevue staff immediately to other branches after assessing the needs within branches. Ms. Herlocker met with Jennifer Fournier, Shared Systems, Angela Brady, Jena Schmid, and MarCom to establish next steps and check-ins with Metro General Services. The focus was to maintain customer service and communication with patrons, establish long-term staff reassignments based on staffing needs in the system, and maintain branch services during the closure.

- ii. Ms. Herlocker shared that during the 3-Month closure they were able to hold 78 library outreach events with 3,181 in attendance, and 5 new outreach connections were made: YMCA, Fifty Forward, Bellevue Community Center, Bellevue Middle School, and YPlay. Many regular adult programming events continued, and middle schoolers were able to maintain their connection with Teen Programming staff.
- iii. Jennifer Fournier worked with Bellevue staff for input into revising circulation, Teen, Adult, and Children's spaces. Staff were able to create improvements in the browsability of all branch collections and within the branch floorplans. Staff had a chance to network with other teams and help other branches.

Ms. Herlocker estimated that 64,000 items were on the shelves on the day of the flood, and 985 patron holds were moved to Green Hills directly after the flood. These holds represented items ready for pickup for roughly 529 Bellevue patrons.

- iv. Ms. Herlocker also shared the following numbers:

9,000 Bellevue-owned collection items were returned to different branches during the closure. These items were processed by Donelson staff and held in the Donelson basement until early March.

4,047 items were checked out to 814 patrons during the 3-week curbside run.

- v. Ms. Herlocker added that additional improvements included a new circulation desk, the Teen collection on full display in the branch public area with more seating in the Teen area, additional holds, Adult AV, and Adult Fiction shelving, new LED lights, four additional work desks in the circulation workroom, new Teen and Children's service desks, and changes to the staff workroom to create more workspaces. Ms. Herlocker stated that none of the book items were damaged in the flood.
- vi. Ms. Luke added that Ms. Herlocker was managing this emergency while transitioning from the Bordeaux branch. Ms. Herlocker thanked the Bellevue branch for their flexibility and their hard work during the transition.
- vii. Ms. Susan Drye and Ms. Luke thanked Metro General Services for their quick work and helpful assistance during the repair and renovation.

#### VIII. Foundation Report, *Shawn Bakker*

- a. Ms. Shawn Bakker stated there were 732 notes written to the council and mayor on behalf of the Nashville Public Library, and all notes were be presented at the council meeting on April 16<sup>th</sup>. Ms. Bakker thanked Ms. Paige Clancy for presenting the idea for the Thank-A-Thon, and Councilmember Gadd for suggesting the acknowledgement at the council meeting.
- b. Ms. Bakker stated that the previous week was Library Awareness Week, and NPLF hosted a Library Giving Day, where patrons were asked to share their stories of librarians who they

loved. Ms. Bakker stated that the NPLF received many letters from patrons sharing their love for NPL.

- c. Ms. Bakker shared that the Picnic with the Library picnic baskets were still available to purchase. The picnic was scheduled to be on April 28<sup>th</sup> from 4-7 PM at the Main branch and the theme would be The Wizard of Oz.
- d. Ms. Bakker gave an update on the fundraising efforts for the Begin Bright early literacy campaign. Ms. Bakker stated that NPLF and team were prioritizing asks and fundraising was going well. NPLF would be attending the next meeting to present a proposal for naming opportunities since there were already many large gifts from donors. Ms. Varney added that saying thank you to large donors in a visible way would be worth consideration, but the core admin team and The Library Board would also need time to consider this option.

## IX. New Business

- a. Collection Development Policy Update; Resolution 2024 – 01, *Lee Boulie*
  - i. The Collection Development Policy Update and the Special Collections Policy Update Resolutions were moved up on the agenda due to board member time constraints.
  - ii. Ms. Lee Boulie instructed The Library Board to turn to page 44 in the April Library Board Packet to review the resolution for the new Collections Management Policy. Ms. Boulie added that the full policy started on page 46, and the Key Revisions started on page 60.
  - iii. Ms. Boulie introduced Ms. Noel Rutherford to go over the revisions on the Collections Management Policy.
  - iv. Ms. Rutherford explained that the Collections Management Policy is reviewed by the Materials Management Committee every year, and the policy had been updated many times.
  - v. Ms. Rutherford stated that the title of the policy was updated from “Collection Development Policy” to “Collection Development and Management Policy” because the policy itself covers both developing and managing a collection.
  - vi. Under Independently Published Materials, Ms. Rutherford explained that some of the publication names were previously included in the policy, but because many of the publications had gone out of business, the Materials Management Committee changed the wording to avoid redundancy and highlight procedure instead.
  - vii. Under Gifts and Donations, Ms. Rutherford shared that the wording was changed to make sure that the Collections Department was accepting donations for items that were being actively circulated and added to. Ms. Rutherford added that the change would also ensure that all donated materials were in good condition.

- viii. Ms. Rutherford explained that the Request for Reconsideration Process was updated to clearly delineate who could put in a request, how often, and the process for these requests. Ms. Rutherford stated that responding to requests could take a long time, and to do so in a fair and equitable manner, the Materials Management Committee limited how many requests could be submitted by one organization or one customer at a time.
- ix. Ms. Ezell asked if there had been any changes in the profile of the books that were requested to be reconsidered. Ms. Rutherford confirmed that there were requests regarding LGBTQIA materials.
- x. Ms. Searcy asked where books go when they are being sunsetted. Ms. Rutherford answered that the Collections Department donates well-loved or sunsetted books to Better World Books, a non-profit and literacy organization that sells books to avoid waste. Ms. Rutherford added that NPL receives 25% of the proceeds from sales from books donated by NPL, and those funds go back into the NPL Ingram Book account. Ms. Rutherford stated that well-worn books were recycled.
- xi. Ms. Boulie announced that there was an additional policy revision that was left off the agenda. Ms. Boulie introduced Mr. Chinedu Amaefula to discuss updates made to the Special Collections policy.
- xii. Mr. Amaefula explained that main changes involved how Special Collections were collected and where they were collected from. Mr. Amaefula explained that Special Collections would be more Tennessee-centric and/ or Nashville specific resources, focusing on historic Nashville materials.
- xiii. Mr. Amaefula stated that the Special Collections team implemented a Collections Review Committee for suggested collections that were presented to the department from outside sources.
- xiv. Mr. Amaefula stated that the Special Collections team recently added The Judge Martha Craig Daughtrey Collection (aka the Votes for Women's Collection) located in the Votes for Women Room), The Lasky Collection, and The Weil Collection.
- xv. Mr. Amaefula stated that potential donations were required to be processed via an acquisitions team to determine how the donations would be used. Mr. Amaefula explained that donors would be able to communicate directly with the Special Collections division, the donation(s) would go before the acquisitions team, and the decision would be made on whether the donation should be procured.
- xvi. Ms. Ezell made a motion to accept the updates to the Collection Development and Management Policy and the Collection Development Policy for Special Collections. Ms. Varney seconded. The motion passed unanimously.

b. Wishing Chair Productions Presentation, *Linda Harrison*, and *Bret Wilson*

- i. Ms. Linda Harrison thanked Mr. Brian Hull for his 25 years of service on behalf of the Education and Literacy team, NPL, NPLF, and The Library Board.
  - ii. Mr. Bret Wilson thanked Mr. Hull for being an advocate for the library. Mr. Wilson and the members of the Wishing Chair Productions staff presented a puppet made in Mr. Hull's likeness and displayed a video that would be played outside of the Main Children's Theatre in Mr. Hull's honor. Mr. Wilson shared that both the video and the puppet would be permanent fixtures at the Main Children's Theatre for years to come.
  - iii. Mr. Hull thanked Mr. Wilson and Ms. Harrison, as well as the entire Wishing Chair Productions staff, NPL, NPLF, and The Library Board for the honor and for making his time at Nashville Public Library memorable.
- c. Library Board Retreat, Date and Location, *Joyce Searcy*
- i. Ms. Searcy suggested sending a virtual poll to determine when The Library Board will meet for the Board Retreat.
  - ii. Ms. Searcy informed The Library Board that she asked Ms. Rosalyn Carpenter (in absentia) to assist Ms. Luke in planning the Board Retreat.
- d. Information Presented by the SEIU, *Kyle Cook*
- i. Mr. Kyle Cook made the following remarks:

“Madame Chair, Board of Trustees, Library Director. Thank you for this opportunity to address the board.

My name is Kyle Cook. I am one of the stewards representing our library workers. We want to bring up a concern about Library Associate pay.

Metro Human Resources is proposing moving the positions of library associate, librarian one, and librarian two to open range status. Open range allows employers to award raises based on subjective performance evaluations, whereas the step plan has a clearly defined pay schedule based on successful years of service. These jobs have always been on the step pay plan.

Our union has historically opposed moving jobs to open range compensation plans. But we are not standing in opposition of this change for one major reason.

Since July 2023, our library associates have been working under a pay disparity imposed upon them by the pay plan designed by Metro HR last fiscal year. In the library there are two job titles that perform the same job duties – library associates and program specialists.

Program specialists do not require a college education and are paid as an open range position. Library associates, on the other hand, do require a bachelor's degree and are paid on the step plan.



Under the current pay plan, program specialists' starting salary is forty-eight thousand seven hundred. The library associates on Step two, with anywhere from five to eight years of experience in the system make forty-seven thousand, eight hundred per year. This is nine hundred dollars less than the starting pay of our program specialists. There are several locations where a veteran library associate finds themselves working for less pay than the new program specialist, they are helping train.

Several times over the course of the past year, we've requested the library make an equity adjustment to correct this pay disparity. But we were told that there was not enough money in the library operating budget to cover it.

Metro HR is proposing moving all professional library positions to open range, which most employees are not comfortable with. But we will not oppose the change, if it leads to correcting this disparity. Metro is not offering any other solution.

Metro HR also touts open range as a way to solve equity issues. In that case, we request the library administration look at making our library associates whole by compensating them at a higher rate in this coming year's pay plan, in order to make up for the previous year of lost wages."

- ii. Mr. Rand asked if Metro's recommendation would affect staffing head count. Mr. Cook stated it would not affect staffing numbers.
- iii. Ms. Searcy thanked Mr. Cook for coming before The Library Board to inform them on these matters so that they can better advocate for staff in the future.
- iv. Ms. Ezell asked if Metro HR performed the scenario analyses. Ms. Drye answered that Metro HR was responsible for presenting recommendations to the Civil Service Board, while the Civil Service Board was the deciding factor on whether those recommendations passed or not. Ms. Drye continued that Metro's recommendations were largely based on where the money would come from, since all raises from Metro must be classified as permanent fixed raises. Ms. Luke added that there are a number of positions, such as security staff, that could benefit from more equitable pay.
- v. Ms. Ezell asked if there were opportunities for the admin team to advocate to the Civil Service Board on behalf of staff salaries.

## X. Adjournment

- a. The meeting was adjourned at 1:20 PM.

**Next Scheduled Board of Trustees Meeting**

**May 21, 2024**

**Main Library**

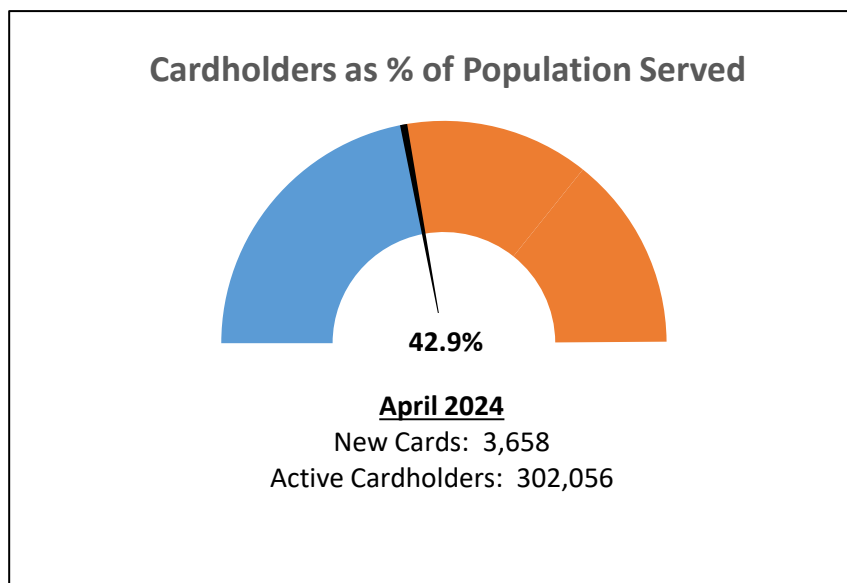
**615 Church Street**

**Nashville, TN 37219**

**12:00 PM**

*Respectfully submitted by Lana Boleyjack.*

*Statistical Summary – May 21, 2024*  
*Nashville Public Library*



Cardholders	Apr-24	Apr-24 Year-to-Date	Active Patron Cards	Average Cards in Last 12 Months
New Registrations	3,658	3,658	302,056	290,729

Volunteer Services	Apr-24	Apr-23	Year-to-Date	% Change 2022-2023
Number of Volunteers	139	156	1,511	-10.90%
Volunteer Hours	1,068	883	9,933	20.95%

Attendance for Room Use	Apr-24	Apr-23	% Change 2022-2023
Community Use	4,681	4,104	14.06%
Library Use	27,058	16,133	67.72%

Reference	Apr-24	Apr-23	% Change 2022-2023
Answered	27,823	21,199	31.25%

*Statistical Summary – May 21, 2024*  
*Nashville Public Library*

**Wireless Data**

Wireless	Month				
	Apr-24 Sessions	Apr-24 % of Total	Wireless %	Apr-23 Sessions	% Change 2022-2023
Bellevue	5,577	6.74%	69.2%	1,703	227.48%
Bordeaux	5,030	6.08%	51.6%	657	665.60%
Donelson	1,762	2.13%	46.8%	274	543.07%
East	2,198	2.66%	52.8%	465	372.69%
Edgehill	633	0.77%	49.3%	166	281.33%
Edmondson Pike	3,531	4.27%	54.4%	965	265.91%
Goodlettsville	2,237	2.70%	50.7%	612	265.52%
Green Hills	3,439	4.16%	61.2%	1,238	177.79%
Hadley Park	988	1.19%	47.5%	326	203.07%
Hermitage	4,481	5.42%	52.8%	1,297	245.49%
Inglewood	1,658	2.00%	40.7%	350	373.71%
Looby	403	0.49%	28.0%	274	47.08%
Madison	3,385	4.09%	37.6%	738	358.67%
Main	30,522	36.90%	65.8%	8,202	272.13%
North	788	0.95%	29.1%	97	712.37%
Old Hickory	642	0.78%	64.2%	229	180.35%
Pruitt	2,027	2.45%	46.1%	622	225.88%
Richland Park	2,496	3.02%	45.0%	669	273.09%
Southeast	9,331	11.28%	69.1%	5,455	71.05%
Thompson Lane	710	0.86%	24.3%	227	212.78%
Watkins Park	886	1.07%	57.0%	262	238.17%
NPL Total	82,724		58.1%	24,828	233.19%

**Database and Website Data**

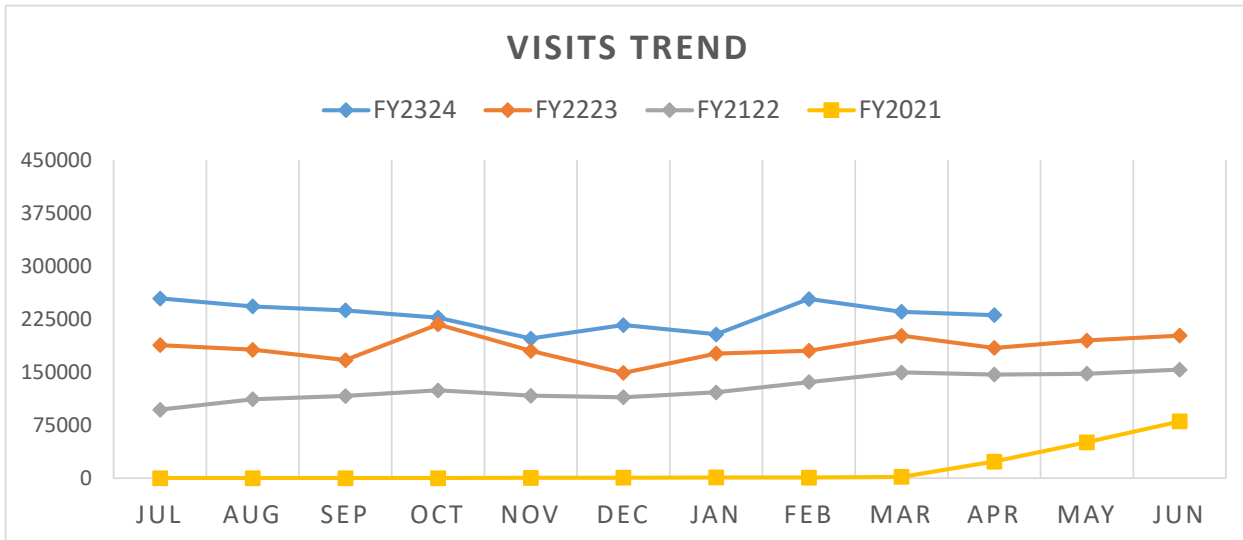
Public Computer Use	% Change		
	Apr-24	Apr-23	2022-2023
Total Computer Use	22,964	20,385	12.65%
Total Wireless Use	82,727	24,828	233.20%

Website Visits	% Change		
	Apr-24	Apr-23	2022-2023
Webserver	368,210	350,342	5.10%

Database Usage	% Change		
	Apr-24	Apr-23	2022-2023
Sessions	28,470	11,425	149.19%

*Statistical Summary – May 21, 2024*  
*Nashville Public Library*

**Visits**

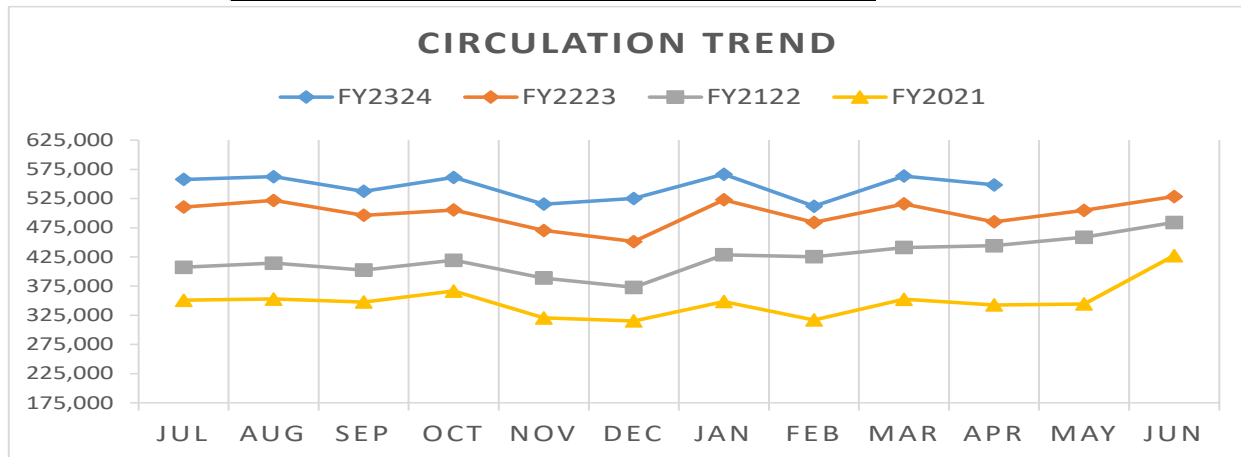


Visits	Apr-24 Visits	Apr-23 Visits	% Change 2022-2023	Apr-24 Circ / Visit	Apr-23 Circ / Visit	% Change 2022-2023
Bellevue	6,798	10,303	-34.02%	2.68	1.68	59.02%
Bordeaux	5,483	4,263	28.62%	0.42	0.51	-17.56%
Donelson	6,368	5,541	14.93%	0.62	0.62	-0.38%
East	13,641	10,397	31.20%	0.25	0.32	-21.92%
Edgehill	2,334	1,276	82.92%	0.44	0.50	-11.96%
Edmondson Pike	17,352	10,117	71.51%	1.04	1.76	-41.08%
Goodlettsville	6,088	4,795	26.97%	1.19	1.59	-25.31%
Green Hills	26,689	22,471	18.77%	0.83	0.96	-13.35%
Hadley Park	2,416	1,902	27.02%	0.20	0.24	-16.32%
Hermitage	11,628	11,064	5.10%	1.28	1.22	4.39%
Inglewood	14,151	11,595	22.04%	0.40	0.46	-11.95%
Looby	4,155	3,459	20.12%	0.27	0.22	26.04%
Madison	13,304	12,548	6.02%	0.36	0.38	-6.04%
Main	49,614	31,235	58.84%	3.16	5.02	-37.00%
North	5,725	3,605	58.81%	0.10	0.16	-35.70%
Old Hickory	3,871	2,907	33.16%	0.46	0.62	-26.28%
Pruitt	5,216	6,557	-20.45%	0.03	0.03	-17.22%
Richland Park	9,493	7,804	21.64%	0.89	1.05	-15.22%
Southeast	10,983	9,605	14.35%	0.52	0.64	-19.79%
Thompson Lane	10,115	8,991	12.50%	0.25	0.26	-6.90%
Watkins Park	5,271	3,849	36.94%	0.03	0.02	41.90%
<b>NPL Total</b>	<b>230,695</b>	<b>184,284</b>	<b>25.18%</b>	<b>1.24</b>	<b>1.52</b>	<b>-18.64%</b>

*Statistical Summary – May 21, 2024*  
*Nashville Public Library*

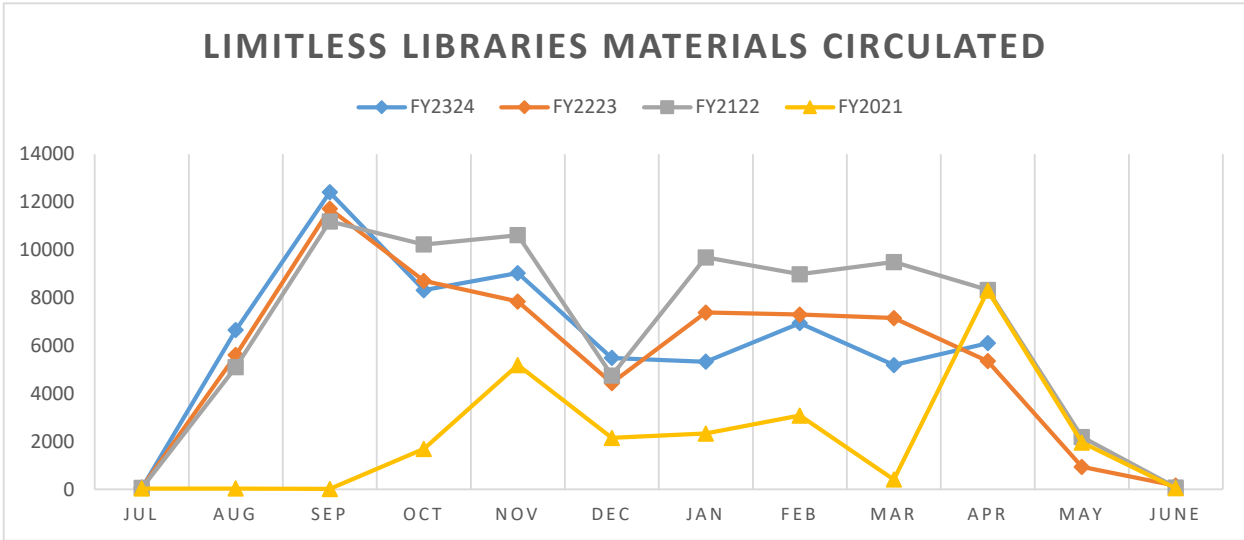
**Circulation Data**

eMedia	Apr-24	Apr-23	YTD	% Change 2022-2023
eAudiobooks	129,342	103,833	1,192,998	24.57%
eVideo	9,831	4,226	95,246	132.63%
eBooks	123,061	107,068	1,193,291	14.94%
eMusic	1,735	1,530	17,712	13.40%
eMagazines	17,498	7,657	208,782	128.52%
<b>Total</b>	<b>281,467</b>	<b>224,314</b>	<b>2,708,029</b>	<b>25.48%</b>



Circulation	Month				Fiscal Year-to-Date		
	Apr-24 Circulation	Apr-24 % of Total	Apr-23 Circulation	% Change 2022-2023	Apr-24 Year-to-Date	Apr-23 Year-to-Date	% Change 2022-2023
Belleuve	24,900	4.54%	29,140	-14.55%	249,527	320,102	-22.05%
Bordeaux	5,262	0.96%	5,744	-8.39%	57,917	60,285	-3.93%
Donelson	8,279	1.51%	6,139	34.86%	80,509	73,207	9.97%
East	6,883	1.26%	6,571	4.75%	70,516	62,343	13.11%
Edgehill	3,432	0.63%	2,865	19.79%	32,342	31,106	3.97%
Edmondson Pike	29,259	5.34%	28,938	1.11%	294,536	293,682	0.29%
Goodlettsville	13,539	2.47%	12,772	6.01%	138,653	147,738	-6.15%
Green Hills	36,766	6.70%	35,668	3.08%	397,588	390,209	1.89%
Hadley Park	2,086	0.38%	2,001	4.25%	21,277	19,134	11.20%
Equal Access	338	0.06%	361	-6.37%	3,009	2,888	4.19%
Hermitage	26,176	4.77%	24,573	6.52%	261,213	246,595	5.93%
Inglewood	10,332	1.88%	10,072	2.58%	105,428	100,128	5.29%
Looby	3,035	0.55%	2,707	12.12%	28,267	25,909	9.10%
Madison	10,866	1.98%	11,347	-4.24%	123,072	112,963	8.95%
Main	40,448	7.38%	39,127	3.38%	415,363	433,030	-4.08%
North	2,416	0.44%	2,181	10.77%	26,316	22,087	19.15%
Old Hickory	5,097	0.93%	4,758	7.12%	50,905	48,014	6.02%
Pruitt	1,493	0.27%	1,450	2.97%	16,396	15,352	6.80%
Richland Park	14,940	2.72%	13,493	10.72%	144,770	128,649	12.53%
Southeast	13,754	2.51%	13,364	2.92%	145,377	150,709	-3.54%
Thompson Lane	6,400	1.17%	6,376	0.38%	65,912	67,765	-2.73%
Watkins Park	1,203	0.22%	1,157	3.98%	12,589	7,809	61.21%
eMedia	281,467	51.33%	224,314	25.48%	2,708,029	2,206,737	22.72%
Talking Library	-	0.00%	-	N/A	52	15	246.67%
<b>NPL Total</b>	<b>548,371</b>		<b>485,118</b>	<b>13.04%</b>	<b>5,449,563</b>	<b>4,966,456</b>	<b>9.73%</b>

*Statistical Summary – May 21, 2024*  
*Nashville Public Library*



**July Programming Data**

Programming	2022-2023		% Change
	Apr-24	Apr-23	
Juvenile Programs	643	480	33.96%
Teen Programs	564	359	57.10%
Adult Programs	597	547	9.14%
Senior Programs	86	148	-41.89%
<b>Total Programs</b>	<b>1,890</b>	<b>1,534</b>	<b>23.21%</b>

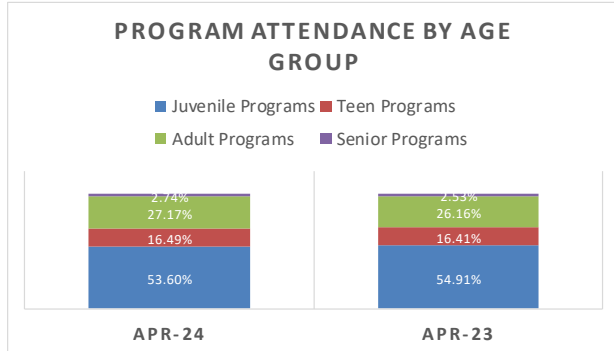
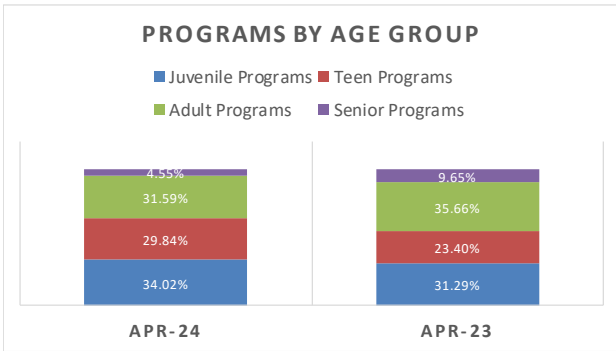
  

Programming	2023-2024		% Change
	Apr-24	Apr-23	
Juvenile Programs	22,437	18,462	21.53%
Teen Programs	6,903	5,517	25.12%
Adult Programs	11,374	8,795	29.32%
Senior Programs	1,145	851	34.55%
<b>Total Attendance</b>	<b>41,859</b>	<b>33,625</b>	<b>24.49%</b>

Programming	2022-2023		% Change
	Apr-24	Apr-23	
In Person	1,511	1,167	29.48%
Outreach	319	325	-1.85%
Virtual	60	42	42.86%
<b>Total Programs</b>	<b>1,890</b>	<b>1,534</b>	<b>23.21%</b>

Programming	2023-2024		% Change
	Apr-24	Apr-23	
In Person	28,703	21,586	32.97%
Outreach	12,273	11,729	4.64%
Virtual	883	310	184.84%
<b>Total Attendance</b>	<b>41,859</b>	<b>33,625</b>	<b>24.49%</b>



*Statistical Summary – May 21, 2024*  
*Nashville Public Library*

MONTH - April 2024

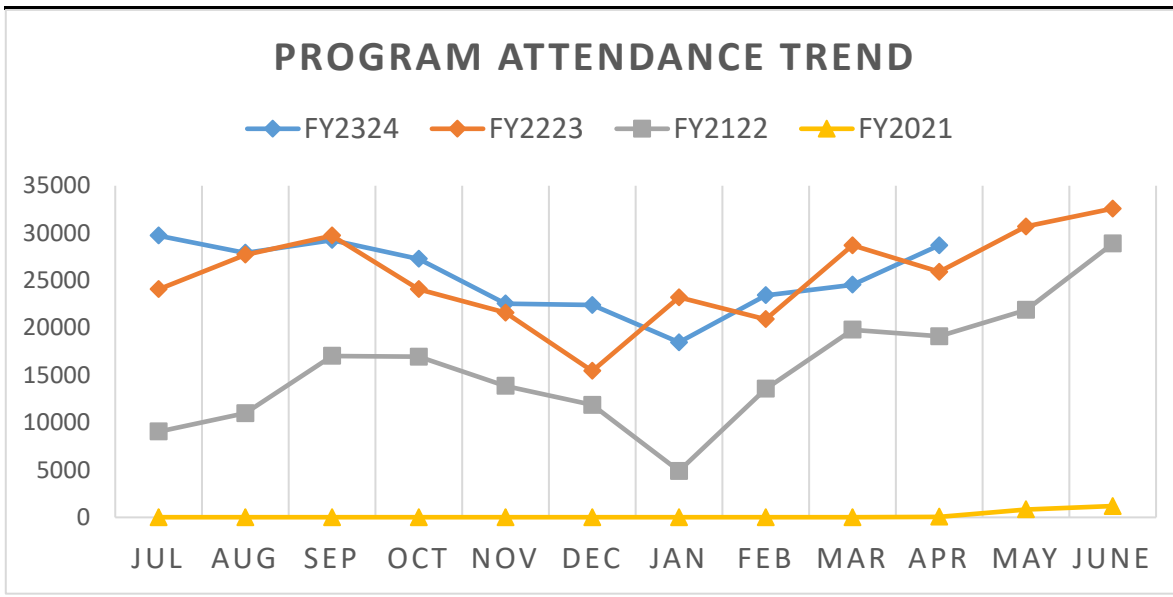
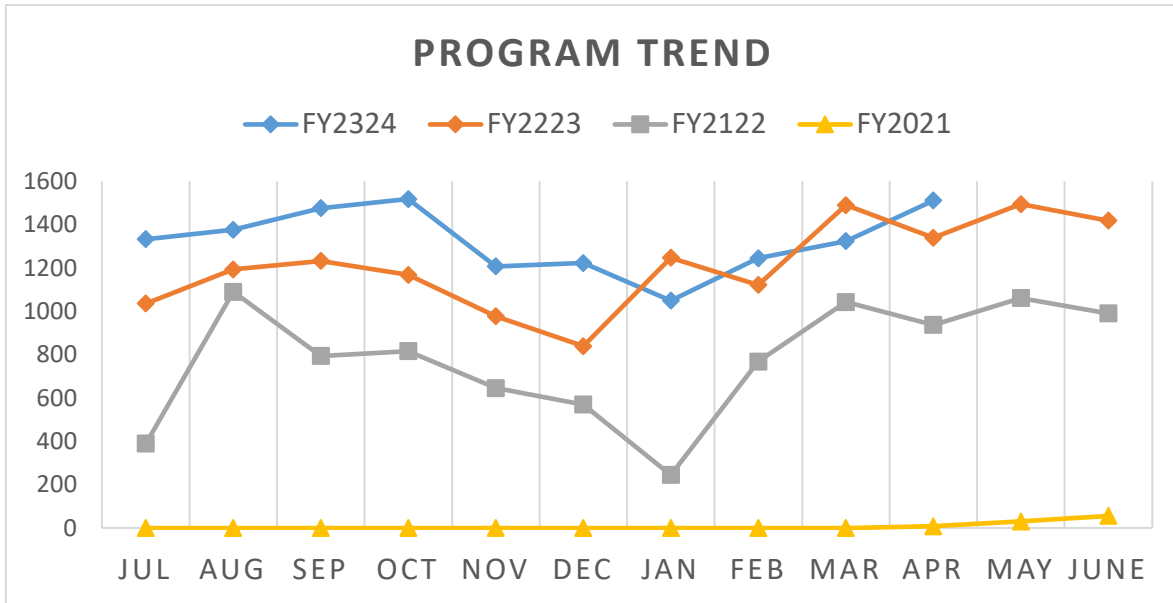
Library Programming	Location Totals								Programs by Age Group							
	Library		Outreach		Virtual		Totals		Juv		Teen		Adult		Senior	
	NO.	AUD.	NO.	AUD.	NO.	AUD.	No.	Aud.	NO.	AUD.	NO.	AUD.	NO.	AUD.	NO.	AUD.
ARCHIVES	1	78	0	0	0	0	1	78	0	0	0	0	1	78	0	0
BELLEVEUE	106	1,641	11	759	0	0	117	2,400	41	1,346	52	756	23	233	1	65
BORDEAUX	96	1,066	0	0	0	0	96	1,066	18	93	38	588	10	70	30	315
BBTL (Bringing Bks t	4	52	64	1,728	35	119	103	1,899	53	1,334	0	0	50	565	0	0
BBTL (Adult Literacy	4	114	0	0	2	5	6	119	0	0	0	0	6	119	0	0
DONELSON	27	510	9	145	0	0	36	655	18	491	3	61	15	103	0	0
EAST	88	1,347	12	483	0	0	100	1,830	32	735	67	1,064	1	31	0	0
EDGEHILL	48	324	8	751	0	0	56	1,075	49	888	0	0	7	187	0	0
EDMONDSON PIKE	68	1,203	7	207	0	0	75	1,410	29	1,021	21	134	25	255	0	0
GOODLETTSVILLE	45	662	6	299	2	14	53	975	18	584	11	88	21	262	3	41
GREEN HILLS	112	3,303	2	22	0	0	114	3,325	34	1,151	45	1,100	28	1,022	7	52
HADLEY PARK	28	167	16	246	0	0	44	413	21	266	0	0	23	147	0	0
HERMITAGE	63	1,558	5	62	0	0	68	1,620	27	707	5	83	35	825	1	5
INGLEWOOD	31	632	4	171	0	0	35	803	20	670	0	0	15	133	0	0
LOOBY	23	207	7	239	0	0	30	446	18	312	0	0	9	52	3	82
MADISON	70	919	4	276	0	0	74	1,195	26	651	28	428	16	111	4	5
MAIN - Adult Svcs	188	1,246	3	88	1	8	192	1,342	0	0	0	0	192	1,342	0	0
MAIN - Children Svcs	26	690	13	511	5	543	44	1,744	44	1,744	0	0	0	0	0	0
MAIN - Digital Includ	0	0	27	224	0	0	27	224	0	0	0	0	0	0	27	224
MAIN - LSDHH/Equal	5	19	1	47	4	17	10	83	1	6	0	0	9	77	0	0
MAIN - Puppet Truck	10	341	48	4,186	0	0	58	4,527	50	4,063	3	126	5	338	0	0
MAIN - Special Coll.	16	295	1	5	0	0	17	300	2	29	3	65	12	206	0	0
MAIN - Studio NPL	159	605	31	573	0	0	190	1,178	0	0	190	1,178	0	0	0	0
MAIN - Teen Svcs	33	353	7	106	0	0	40	459	0	0	40	459	0	0	0	0
MAIN - Wishing Chair	36	2401	0	0	0	0	36	2401	33	2374	0	0	3	27	0	0
NORTH	5	16	7	131	0	0	12	147	12	147	0	0	0	0	0	0
OLD HICKORY	17	469	1	9	0	0	18	478	12	335	3	24	2	110	1	9
PRUITT	43	6232	9	380	11	177	63	6789	25	1962	6	49	24	4450	8	328
RICHLAND PARK	27	934	3	48	0	0	30	982	20	811	1	8	8	144	1	19
SOUTHEAST	94	999	8	277	0	0	102	1276	28	589	39	373	35	314	0	0
THOMPSON LANE	30	237	5	300	0	0	35	537	9	98	4	266	22	173	0	0
WATKINS PARK	8	83	0	0	0	0	8	83	3	30	5	53	0	0	0	0
<b>TOTALS</b>	<b>1,511</b>	<b>28,703</b>	<b>319</b>	<b>12,273</b>	<b>60</b>	<b>883</b>	<b>1,890</b>	<b>41,859</b>	<b>643</b>	<b>22,437</b>	<b>564</b>	<b>6,903</b>	<b>597</b>	<b>11,374</b>	<b>86</b>	<b>1,145</b>

Library Programming	Location Totals								Programs by Age Group							
	Library		Outreach		Virtual		Totals		Juv		Teen		Adult		Senior	
	NO.	AUD.	NO.	AUD.	NO.	AUD.	No.	Aud.	NO.	AUD.	NO.	AUD.	NO.	AUD.	NO.	AUD.
ARCHIVES	1	78	0	0	0	0	1	78	0	0	0	0	1	78	0	0
MAIN - Adult Svcs	188	1,246	3	88	1	8	192	1,342	0	0	0	0	192	1,342	0	0
MAIN - Children Svcs	26	690	13	511	5	543	44	1,744	44	1,744	0	0	0	0	0	0
MAIN - LSDHH/Equal	5	19	1	47	4	17	10	83	1	6	0	0	9	77	0	0
MAIN - Special Coll.	16	295	1	5	0	0	17	300	2	29	3	65	12	206	0	0
MAIN - Studio NPL	159	605	31	573	0	0	190	1,178	0	0	190	1,178	0	0	0	0
MAIN - Teen Svcs	33	353	7	106	0	0	40	459	0	0	40	459	0	0	0	0
MAIN - Wishing Chair	36	2401	0	0	0	0	36	2401	33	2374	0	0	3	27	0	0
<b>TOTALS</b>	<b>464</b>	<b>5,687</b>	<b>56</b>	<b>1,330</b>	<b>10</b>	<b>568</b>	<b>530</b>	<b>7,585</b>	<b>80</b>	<b>4,153</b>	<b>233</b>	<b>1,702</b>	<b>217</b>	<b>1,730</b>	<b>0</b>	<b>0</b>

\*MN includes Studio and Wishing Chair, which hosts outreach events at other locations.



*Statistical Summary – May 21, 2024*  
*Nashville Public Library*



**Financial – May 21, 2024**

*Nashville Public Library*

<b>5/3/2024</b>	<b>Appropriations</b>	<b>Encumbered (current)</b>	<b>Spent (cumulative)</b>	<b>Free Balance</b>	<b>Committed (cumulative)</b>	<b>% Committed</b>
Metro-4% Funds	\$ 3,668,609.20	\$ 125,962.91	\$ 2,587,447.53	\$ 955,198.76	\$ 2,713,410.44	73.96%
Foundation	\$ 668,328.56	\$ 32.96	\$ 966.17	\$ 667,329.43	\$ 999.13	0.15%
Subscriptions	\$ 197,800.00	\$ -	\$ 116,159.34	\$ 81,640.66	\$ 116,159.34	58.73%
Grants	\$ 730,500.00	\$ 4,715.49	\$ 729,852.22	\$ (4,067.71)	\$ 734,567.71	100.56%
Donelson ODC	\$ 100,000.00	\$ 9,449.76	\$ 87,193.86	\$ 3,356.38	\$ 96,643.62	96.64%
	<b>\$ 5,365,237.76</b>	<b>\$ 140,161.12</b>	<b>\$ 3,521,619.12</b>	<b>\$ 1,703,457.52</b>	<b>\$ 3,661,780.24</b>	<b>68.25%</b>

**Personnel Summary/HR – May 21, 2024**

**2024 New Hires**

<b><u>Name</u></b>	<b><u>Classification</u></b>	<b><u>Hire Date</u></b>	<b><u>Location</u></b>
Cynthia Moynihan	Program Mgr 2	4/1/2024	LSHI
Laurance Taylor	ASO2	4/1/2024	Conference Center
Jasmine Lucas	Program Specialist 2	4/15/2024	North
Carlos Mejias	Mail Clerk Carrier	4/15/2024	Mailroom
Miryam Rose	Admin Specialist	4/29/2024	Main - Dir Office
Mike Patton	Program Specialist 2	4/29/2024	Richland Pk
Suntee Sourinha	Library Page	4/29/2024	Edmondson Pike

**2024 Promotions**

<b><u>Name</u></b>	<b><u>Classification</u></b>	<b><u>Promotion Date</u></b>	<b><u>Location</u></b>
Pat Bashir	Library Mgr 3	4/1/2024	Edmondson Pike
Erin Piper	Library Mgr 3	4/15/2024	Bordeaux
Deborah Bischoff	Library Mgr 1	4/15/2024	Old Hickory
Kelsee Gleeton	Program Spec 2	4/29/2024	Edmondson Pike
Carena Cathey	Office Support Rep Sr	4/29/2024	Tech Services

**2024 Resignations**

<b><u>Name</u></b>	<b><u>Classification</u></b>	<b><u>Resignation Date</u></b>	<b><u>Location</u></b>
William Cade	Library Page	4/5/2024	Bellevue
Cara Reddington-Kincaid	Librarian 1	4/6/2024	Pruitt
Amy Pierce	Program Supervisor	4/26/2024	Volunteer Services
Laurance Taylor.	Admin Srvs Officer 2	4/30/2024	Conference Center

**Personnel Summary/Vacancy – May 21, 2024**  
**Nashville Public Library**

NPL Vacancies as of 04/30/2024

	Division / Branch	Title	Grade	Name	FPS	FTE	Date Vacant	Notes
1	HR IMP	ADMIN SVCS MGR	OR07	VACANT (COHEN, S)	F	1.00	3/1/24	
2	DIRECTOR	ADMINISTRATIVE SPECIALIST	ST11	VACANT (PHOUTHAVONG EVANS, M)	F	1.00	12/12/22	Candidate starts May 2024
3	OP & MAIN-MN	BLDG MAINT MECH	TG13	VACANT - NEW	F	1.00	7/1/22	
4	BELLEVUE	CIRCULATION ASST	ST05	VACANT (DENISON, D)	F	1.00	3/1/24	
5	BORDX	CIRCULATION ASST	ST05	VACANT (MCALISTER, M)	F	1.00	1/22/24	
6	CIRC	CIRCULATION ASST	ST05	VACANT (SHORT, C)	F	1.00	2/6/24	
7	ED PIKE	CIRCULATION ASST	ST05	VACANT (BOTTEI, M)	F	1.00	3/4/24	
8	EDGH	CIRCULATION ASST	ST05	VACANT (MILLER, K)	F	1.00	9/16/23	
9	EDGH	CIRCULATION ASST	ST05	VACANT (POTEET, K)	F	1.00	2/5/24	
10	MADISON	CIRCULATION ASST	ST05	VACANT (THOMAS, D)	F	1.00	3/6/24	
11	WATKINS	CIRCULATION ASST	ST05	VACANT (HEAD, O)	F	1.00	10/30/23	
12	OP & MAIN-BR	CUSTODIAN - Branch	TG07	VACANT (PAYNE, M)	F	1.00	2/16/24	Job posted
13	OP & MAIN-BR	CUSTODIAN - Branch	TG07	VACANT (RIZAL, G)	F	1.00	12/7/23	Job posted
14	TALKING	INFO SYSTEMS MEDIA TECH 1	OR02	VACANT - NEW	P	0.49	7/1/22	
15	ED PIKE	LIBRARIAN 1	ST09	VACANT (DELANEY, R)	F	1.00	6/1/22	
16	ED PIKE	LIBRARIAN 1	ST09	VACANT (LEWIS, E)	F	1.00	3/4/24	
17	INGLE	LIBRARIAN 1	ST09	VACANT (HUMPHRIES, S)	F	1.00	3/18/24	
18	PRUITT	LIBRARIAN 1	ST09	VACANT (REDDINGTON-KINCAID, C)	F	1.00	4/6/24	
19	TEENS	LIBRARIAN 1	ST09	VACANT (MELVIN, C)	F	1.00	3/18/24	
20	BORDX	LIBRARIAN 2	ST10	VACANT (PIPER, E)	F	1.00	9/18/23	
21	HERM	LIBRARIAN 2	ST10	VACANT (BISCHOFF, D)	F	1.00	4/15/24	
22	LOOBY	LIBRARY MGR 1	OR05	VACANT (PIPER, E)	F	1.00	4/15/24	
23	CHILD	LIBRARY MGR 2	OR06	VACANT (RUA-BASHIR, P)	F	1.00	4/1/24	
24	BELLEVUE	LIBRARY PAGE	ST02	VACANT (CADE, W)	P	0.49	4/5/24	
25	ED PIKE	LIBRARY PAGE	ST02	VACANT (HICKS, S)	P	0.49	2/20/24	
26	GOOD	LIBRARY PAGE	ST02	VACANT (OLEAS, F)	P	0.49	8/12/23	
27	HERM	LIBRARY PAGE	ST02	VACANT (COOPER, J)	P	0.49	8/14/23	
28	MADISON	LIBRARY PAGE	ST02	VACANT (MOORES, A)	P	0.49	8/21/23	
29	ED PIKE	LIBRARY PAGE	ST02	VACANT (SCHAUMBERG, S)	P	0.49	11/14/23	
30	TECH SVCS	OFFICE SUPPORT REP SR	ST06	VACANT (YADLOSKY, K)	F	1.00	1/8/24	
31	ADMIN SVCS	PROGRAM MGR 1 - Grants	OR04	VACANT - NEW	F	1.00	7/1/22	Job posted, in process
32	BELLEVUE	PROGRAM SPEC 2	OR01	VACANT (MOUSSA, A)	F	1.00	3/4/24	
33	ED PIKE	PROGRAM SPEC 2	OR01	VACANT (GILLESPIE, B)	F	1.00	1/23/24	
34	HR IMP	PROGRAM SPEC 2	OR01	VACANT - NEW	F	1.00	7/1/22	
35	PUBLIC TECH	PROGRAM SPEC 2	OR01	VACANT (ABDELHALIM, S)	F	1.00	2/21/24	
36	ADMIN SVCS	PROGRAM SUPV	ST10	VACANT (PIERCE, A)	F	1.00	4/26/24	
37	SECURITY	SECURITY GUARD	ST06	VACANT (CLENDENING, D)	F	1.00	7/10/23	Job posted
38	SECURITY	SECURITY GUARD	ST06	VACANT (MADU, O)	F	1.00	4/17/23	Job posted
41	ED & LIT	PROGRAM SPEC 2	OR01	VACANT - NPLF (Adult Lit Specialist)	F	1.00	7/1/22	Grant funded
42	WISH CHAIR	LIB PERFORMING ARTIST	ST07	VACANT (KIRKPATRICK, W)	F	1.00	4/2/24	Grant funded
43	WISH CHAIR	LIB PERFORMING ARTIST	ST07	VACANT (BOLEK, S)	P	0.49	4/27/23	Grant funded
44	ARCH/SPEC	PROGRAM COORDINATOR	OR02	VACANT (HIX, K)	P	0.65	12/6/23	Grant funded

## ***Brief Area Updates – May 21, 2024***

*Nashville Public Library*

### **ADMINISTRATIVE SERVICES**

#### **Safety & Security: April 2024**

3 After hour events requiring security coverage.

1. April 7----Foundation 5:00-7:00pm
2. April 10----Special Collection 5:00-9:00pm
3. April 28----Foundation Picnic 4:00-8:00pm

32 Security guard applications were received, 8 were possible candidates. 4 were no show for in person walk through. 1 possible candidate out of the remain 4.

Another job posting came out at the end of April, but I have not received the list from HR.

April 2024 is the month for annual fire inspections and other Fire/Life Safety equipment related projects. Listed below:

1. Madison and Goodlettsville Fire sprinkler water meters were both installed the last two weeks of April. This was a major project that was mandated by Madison Suburban Utility District.
2. Fire department Knox boxes were installed by our maintenance staff at 18 library facilities that did not have a Knox Box. This was a mandate from the Metro Fire Marshalls office.
3. A new intrusion alarm was installed at the Goodlettsville Branch to replace the original one that was outdated and proprietary to the previous alarm company.
4. Annual fire inspections were started in April and will be completed the week of May 6 for all library locations. A list of deficiencies to address will be done as soon as possible once received.
5. Access control (badge reader) project was approved for 13 of the 14 library branches that do not badge access readers on staff entrances. Old Hickory branch is the only one that access control would not work due to the type of door. We will revisit this one when a new front door system has been installed.

The Security team has been covering East branch library due to increased issues in Juvenile crimes. Also, a dangerous patron with multiple infractions (both library and Metro MNPd and is currently suspended from all NPL locations) has been arrested twice at East in April. He is a considered dangerous and will be arrested anytime he is found on library property.

3 patrons were arrested the last two days of April.

Total number of incident reports for the month of **April (58)** and related categories per incident report down from 65 incident reports in March:

Below is the number of incident Reports per Branch and then breakdown of each Branch:

NOTE: Each report could have one or more conduct violations, a safety or security concern, and an injury or accident associated with the report which could or could not result in a suspension.

<b>Number of Incident Reports per Branch</b>			
Bellevue Branch	1	Looby Branch	1
Bordeaux Branch	1	Madison Branch	9
East Branch	6	Main Library	25
Goodlettsville Branch	1	Old Hickory Branch	2
Green Hills Branch	2	Richland Park Branch	1
Hadley Park Branch	3	Southeast Branch	2
Hermitage Branch	3	Thompson Lane Branch	1
<b>Total</b>			<b>58</b>

<b>Bellevue Branch</b>	<b>1</b>	<b>Madison Branch</b>	<b>9</b>
Safety or Security Incident	1	Conduct or Rule Violation	18
<b>Bordeaux Branch</b>	<b>1</b>	Injury or Accident	6
Conduct or Rule Violation	1	Safety or Security Incident	3
Suspensions	1	Suspensions	8
<b>East Branch</b>	<b>6</b>	<b>Main Library</b>	<b>25</b>
Conduct or Rule Violation	10	Conduct or Rule Violation	43
Safety or Security Incident	4	Injury or Accident	4
Suspensions	5	Safety or Security Incident	5
<b>Goodlettsville Branch</b>	<b>1</b>	Suspensions	25
Conduct or Rule Violation	1	<b>Old Hickory Branch</b>	<b>2</b>
Suspensions	1	Injury or Accident	2
<b>Green Hills Branch</b>	<b>2</b>	<b>Richland Park Branch</b>	<b>1</b>
Conduct or Rule Violation	1	Conduct or Rule Violation	6
Safety or Security Incident	3	Safety or Security Incident	5
Suspensions	1	Suspensions	1
<b>Hadley Park Branch</b>	<b>3</b>	<b>Southeast Branch</b>	<b>5</b>

Conduct or Rule Violation	4	Conduct or Rule Violation	3
Suspensions	3	Suspensions	2
<b>Hermitage Branch</b>	<b>3</b>	<b>Thompson Lane Branch</b>	<b>6</b>
Conduct or Rule Violation	4	Conduct or Rule Violation	3
Injury or Accident	4	Safety or Security Incident	2
Suspensions	1	Suspensions	1
<b>Looby Branch</b>	<b>1</b>		
Conduct or Rule Violation	2		
Suspensions	1		

Number of Injury or Accident and Safety or Security Incidents			
<b>911 for assistance</b>	4	<b>Non-Emergency</b>	1
<b>Ambulance</b>	5	<b>Patron Property Theft</b>	1
<b>Illness / Accident</b>	2	<b>Police called</b>	10
<b>Injury</b>	1	<b>Police Report Filed</b>	2
<b>Medical</b>	4	<b>Property Damage / Vandalism</b>	2
<b>Arrest</b>	3	<b>Safety Related</b>	1
<b>Drug Usage</b>	2	<b>Suspicious Activity</b>	1

Number of Conduct or Rule Violations					
#1		#9	2	#17	20
#2		#10	2	#18	3
#3	6	#11	2	#19	9
#4	2	#12	1	#20	2
#5	5	#13	1	#21	3
#6	6	#14	1	#22	
#7		#15	8	#23	2
#8	15	#16	4		

Suspensions	50
1 day	1
5 days	1
7 days	3
14 days	1
30 days	19
60 days	3
90 days	6
180 days	3
365 days	13

## **Delivery: April 2024**

### **Main:**

- We received 419 incoming UPS packages and sent 37 packages UPS GROUND.
- There were 137 overnight packages received from FedEx, DHL, etc.
- We received 88 inserts of mail from the United States Post Office, and we sent 63 inserts of mail to Metro Mail for postage.
- There were 61 special deliveries from Ricoh, Supply Room, Firefly, Amazon, etc.

### **Branches:**

- We moved: 5,304 hold bins (169,728 items)  
4,638 non-hold bins (148,416 items)  
1,776 Circulation/Main bins (56,832 items).

Total of 11,718 bins moved.

Total item count of 374,976.

An average of 558 bins and **17,856** items moved per day.

0 skids were sent to Pratt Industries for book recycling.

6 skids were sent to BWB.

### **Daily Complete Percentage:**

Holds 21 of 21 days for 100% in April.

**Facilities Maintenance: April 2024**

Tamis work order report shows 273 work requests, 231 completed, 42 still active with an 85% completion rate for the month of April.

<b>April 1st - April 30th 2024</b>					
<b>Craft</b>	<b>Month</b>	<b>Total # Work Orders</b>	<b># Completed</b>	<b># Active</b>	<b>Completion %</b>
None Entered	April 2024	5	0	5	<b>0%</b>
Administration	April 2024	10	9	1	<b>90%</b>
Branch Custodial Services	April 2024	73	73	0	<b>100%</b>
Canceled	April 2024	2	2	0	<b>100%</b>
Contractor	April 2024	20	3	17	<b>15%</b>
Grounds	April 2024	11	11	0	<b>100%</b>
Main Custodial Services	April 2024	2	2	0	<b>100%</b>
Maintenance	April 2024	150	131	19	<b>88%</b>
		<b>Quantity 273</b>	<b>Completed 231</b>	<b>Active 42</b>	<b>Completion % 85%</b>

**April Maintenance monthly report 2024:**

293 work orders got completed with 4 employees.

All locations have Knox boxes installed and Fire Department has emergency access.

All ac units have been cleaned and serviced.

**Grounds Projects: April 2024**

1. Removed storm damaged trees from various branches.
2. Rework garden at Hermitage.
3. Removed and trim trees at Goodlettsville.
4. Trim trees at Old Hickory.



5. Swept/Vacuum Parking lots at Edmonson Pike, Bordeaux, Green Hills, and Goodlettsville
6. Deep clean tile floor at Bordeaux, Edmondson Pike, Edgehill, and East
7. Started Irrigation at Main and Bordeaux

### **Interior Design / Special Projects: April 2024**

Jennifer Fournier is NPL's Interior Designer / Special Projects Coordinator. She was previously an embedded contractor with NPL and continues helping NPL when designing new spaces or renovating old.

Preparing new Donelson Branch furniture installation schedules, verifying furniture orders.  
Purchase adult changing table.

Main Admin – new flooring and paint. Rehang pictures in offices. Finalize admin refresh. Install flooring on two elevators.

Bellevue Branch – new circulation desk and shelving ends. Add shelving to children's area.

Main – coordinate new flooring for 3<sup>rd</sup> floor study area at Non-fiction books.

Main – schedule paint for break room and trim in admin corridor.

Main – Civil Rights Room schedule and finish selection.

Edgehill Branch – install tile floor and paint walls in staff restroom.

Old Hickory Branch – purchase bench.

## **BRANCH SERVICES**

Spring has sprung and Branches are offering many programs about garden planning, preparation, and planting. The Seed Exchange Program has partnered with Master Gardeners of Davidson County to share their knowledge and skills.

In the last couple months library branches have been welcoming several new staff members, as well as celebrating the promotions of many others.

Edgehill manager Ashley Walker-Tyler partnered with several community organizations to host a community Easter Egg hunt. The Edgehill Eggstravaganza took place on March 30. The event included a DJ, reptiles, food, balloons, and activities all free to the community.



The Outreach Coordinator, Alfreda Miguel, was the lead organizer of NPL's observance of 2024 National Library Outreach Day. She worked with branch location and departments throughout the system to plan 54 outreach programs and visits that took place across Metro Nashville on April 10, 2024.



Thompson Lane will be launching a Spanish Conversation Club in partnership with Voces Nashville in April. The event was featured in the Voces Nashville newsletter and has been getting a lot of engagement on our Facebook page.

The Southeast branch has been approved to serve as a U.S. Passport Application Acceptance Agency and will start offering appointments in May.

## COLLECTIONS & TECHNOLOGY

### **Shared Systems**

Bryan Jones attended TNLA where he filled in for Intellectual Freedom Committee Chair Jessica McClure. The group did a session of ‘Verbal Judo’ aka keeping your cool in difficult situations. They discussed the current state legislation and what steps they could take to preserve freedom of library access. They reviewed what the committee had accomplished during the fiscal year and discussed plans for work in the future.

Bryan Jones attended TN Library Legislative Day where he took part in a discussion about how to revive the Tennessee Libraries Ecosystem Coalition (TLEC). He volunteered to facilitate these meetings. He also communicated with state representatives.

James Staub and Jenny Lane attended a project kick-off meeting with Keith Stokes and various execs and technical experts from FISERV about migrating Metro to the new Market Services (credit card) provider (FISERV). Some takeaways:

- System operates differently – NPL must build the form on our servers and use an iFrame and API calls for delivering information to the FISERV.
- Staff at NPL who currently take credit card information by phone will be able to do that but must use a device to type in numbers (or scan card if patron is present). This device will require an extra ethernet cable in Archives, Special Collections and for Georgia in the conference facilities.
- James will be assigned a tech from FISERV, Brandon, to answer questions as he builds glueware to connect Aspen to FISERV via Javascript and APIs.
- We will likely use Aspen’s new forms feature to build the form that gathers credit card information from the user.

The team has been working with MNPS to mitigate the impact of supporting K-8 schools with both elementary and middle-school level material. The way our cataloging scoping is set up: if any elementary school or children’s collection at NPL owns an item, then it shows in the elementary school catalogs. The K-8 schools are still technically classified as elementary schools. This is problematic because material only suitable for older children (like some manga, for instance, or sex ed material) could potentially end up in all elementary school catalogs. Bryan Jones has updated our Aspen test server to calculate audience based on bibliographic information instead of item information, but this leaves many items in unknown audience status. We are still working on mitigating this issue.

Jenny Ellis, Kyle Cook and Bryan Jones worked with Ben Weddle of the Talking Library to allow him to push his update of the JavaScript that runs the Stream Guys widget on the TL webpage as a pull request to our GitHub repo. He created a new branch, submitted the pull request, and this triggered our build process to create a test site so we could all verify that the

change worked. Ben said, “Your pull request process and test site made this so much easier than it could have been, so thank you!”

Jenny Ellis is working with Angela Brady, the manager of the SE branch, to get their Passport Acceptance Agency project set up, including: managing appointments in LibCal, creating an informational landing webpage, adding Passport Acceptance as an amenity to the branch and to NPL services, and meeting with the team there to review everything pre-launch via Webex.

Kyle Cook held spring Bedework training in order to bring new staff up to speed on entering events into the NPL calendar.

Jenny Lane and James Staub worked on rounding prices for items in CarlX so that front line staff will not need to use loose change when making change for cash payments.

Kate Wingate has been busy preparing schools for the end of the school year, including updating checkout timeframes nightly so that items are due on the same May date.

Kate Wingate and Jenny Lane visited Robertson Academy as part of a project to onboard their library collection into CarlX.

The web team is looking for feedback from NECAT and other stakeholders about the new NECAT site: <https://dev-necat.pantheonsite.io/> before it goes live May 15<sup>th</sup>. A notice to users asking for feedback was prominently placed on the existing NECAT website.

Web team prioritized building language picker with our web development partner, Net Tango. Preliminary design can be seen here: <https://figmashort.link/QeC3AM>

Bryan Jones, James Staub and Kyle Cook modified EZ-Proxy to deny access to interlibrary loan (ILL) to non-Davidson County residents. James modified patron messaging in Illiad (the ILL client). Jenny Ellis and Kyle Cook modified information on the website regarding ILL.

Bryan Jones worked with the cataloging team to improve their SQL queries.

Jenny Lane continues to serve as a panelist on various Collection RFPs for Materials Management.

Jenny Lane is also serving as a panelist on Jess Horn’s RFQ for a new library card vendor. To that end, she reviewed and updated the RFQ for Jess.

Jenny Lane’s RFP for a digital asset management product was delayed until May 23<sup>rd</sup> because the Procurement Officer neglected to contact the current library provider, OCLC (frankly, the only dog in the hunt).

Bryan Jones upgraded Aspen to 24.04.00.

Bryan Jones is working with staff and our team to update Anode displays, the Assets server (this is where common peripheral files like the wireless network start page live) and the Aspen server to either RHEL 8.8 (or perhaps he and James will rebuild Aspen on RHEL 9).

As always, the team has been working to promote daily library operations by:

- Working with front line staff to ensure access to systems.
- Running a help desk for MNPS librarians
- Providing NPL staff with reports and statistics.
- Regular retrieval, edits and sideloads of new digital marc records into catalog to provide access to new acquisitions and remove metered-access items whose licenses have expired.
- Keeping the events calendar up to date with the latest online happenings.
- Improving system(s) usability with development, testing and planning features.
- Patron and item data cleanup and quality assurance.

### **Collections/ Materials Management**

Noel Rutherford attended the Public Library Association conference. She presented alongside New York Public and Cuyahoga County Libraries on Floating Collections and Equitable access. Over 300 attended the presentation.

Noel presented the updated Collection Development & Management Policy to the Board's approval. She also sent out new Request for Reconsideration packets and posted staff instructions and flowcharts on INK to help staff better respond to any material concerns.

Noel completed a preliminary music instrument list and budget as part of the Participatory Budget Plan and trained new staff in materials management.

The three selectors all shared feedback for Collection HQ updates which Noel presented to CollectionHQ and compiled a preliminary list of central Asian material for the Participatory Budget.

Beth Deeb posted two collection spotlights: National Poetry Month, Financial Literacy Month, and a Black Country Music spotlight requested by MarCom. She also compiled examples of catalog search problems for Aspen testers group.

Ben English posted two collection spotlights: *New Gardening Books*, *Newly Added Sci-Fi*, and compiled a list of Urban Planning/Transportation/Housing books to add to our existing collection.

Joanna Roberts created two collection spotlights: *Totally Grossed Out* and *YA Novels in Verse*, and met with the Donelson Teen Librarian to share her experience of opening Teen spaces at two branches.

Melissa Myers completed a Dollar General Budget report.

Gregg Drye assisted library locations with transitioning to the new periodical distributor, including check-in issues and training new staff on the software.

Collection Development Librarians responded to a total of **630 material requests** in PIKA and LibAnswers from staff and library customers.

Amanda Dembiec posted two blogs: *5 Great Read for National Library Week, Anxious No More.*

Susan Poulter recorded the following podcasts: recorded 5 stories for the Family Folktales podcast: *The Fairy's Blunder, Lucky Luck, The Three Little Pigs, The Princess Mayblossom,* and *The Young Man Who Would Have His Eyes Opened.*

**Meetings/Webinars Attended:**

Internal: Children’s Services meeting, Procedures Review Committee, Procurement RFP meetings, Domestic Violence Awareness, Marketing mtg for Vinyl collection, Ill ITB meeting, eComics RFP meeting, ILL meeting.

External: Overdrive Partner Advisory Meeting, Ingram Focus Group at PLA, Collection Leaders meeting at PLA, Library Journal webcast prep meeting, TennShare Resource Sharing Committee Meeting, OCLC Resource Sharing Conference, NW ILL Conference, Spring Teen and Young Adult Book Buzz, Spring Audiobooks, Library Love for LibraryReads, PRH Spring Book & Author Festival, Manga Spotlight.

**Materials Management Statistical Report April, 2024**

<b>April New Circulation</b>		
<b>User category</b>	<b># of Unique Users</b>	<b>Items checked out</b>
Digital	46,574	281,467
Physical	20,719	132,768*
<b>Totals =</b>	<b>67,293</b>	<b>414,235</b>
<b>April New Acquisitions</b>		
<b>Format</b>	<b>Copies added</b>	
Digital	6,984	
Physical	5,854	
<b>Totals =</b>	<b>12,838</b>	

**\*Physical checkout statistics do not include renewals as this report is used by Material Services to determine the demand for content, not how long customers want to borrow the content.**

<b>Fund Source:</b>	<b>FY24 Funds</b>	<b>Free Balance</b>	<b>Total Amount Spent</b>	<b>% Spent</b>	<b>Amount Spent in April of 2024</b>
Metro-4% Funds	\$3,668,609.20	\$955,198.76	\$2,587,447.53	73.96%	\$406,761.62
Foundation	\$668,328.56	\$667,329.43	\$966.17	0.15%	\$94.31
Subscriptions	\$197,800.00	\$81,640.66	\$116,159.34	58.73%	\$0
Grants	\$730,500.00	\$- 4067.71	\$729,852.22	100.56%	\$19,549.33
Donelson ODC	\$100,000.00	\$3,356.38	\$87,193.86	96.64%	\$34,332.14
<b>Totals</b>	<b>\$5,365,237.76</b>	<b>\$1,703,457.52</b>	<b>\$3,521,619.12</b>	<b>68.25%</b>	<b>\$460,737.40</b>

**Technology**

**Production Services**

Production services provided AV support for 52 requests around the Nashville Public Library system. Breakdown:

- 27 Conference Center events with AV support
- 6 Satellite & Branch events
- 7 Podcast Studio sessions
- 4 Hybrid meetings facilitated (Shakespeare, Adult services, Metro HR, NPLF Board Meeting)
- 15 Filming sessions (Childrens Homeschool Friends 4x, BRoll for NECAT 3x, Staff Awards Sessions 3x, WCP TV Sessions 3x, Board Meeting, Staff Programing 2x)
- 3 Maintenance visits (Auditorium, Bordeaux Touch Panel, Bellevue TV)

➤ **NPLU Filming Schedule**



- Recorded 9 New episodes Family Folktales, All Things Eerie, & Your Mind Matters
  - Completed edits for 14 episodes.
  - Published 6 episodes.
- **NPLU Stats**
- 18.1k channel wide views
  - 6.1k hours of watch time
  - 67 New Subscribers
- **Podcasts**
- Recorded 9 New episodes Family Folktales, All Things Eerie, & Your Mind Matters.
  - Completed edits for 14 episodes.
  - Published 6 episodes.
- **Captioning Data**
    - Number of videos completed: 11 (1 more in progress)
    - Total time captioned: 12:28:19 (12 hours, 28 minutes, and 19 seconds)
    - Remaining march data (3/28-3/31) rolled over into April
- **Production Services Highlights**
- Travis workload split = 80 for TL and 7 for PS.
  - Travis training on Wire Ready is ~50% complete (He can work on own and get up running, but may need help with troubleshooting on case-by-case basis)
  - Contract for podcast agreements complete
  - 2 new podcast applications sent in (Corey Frederick with NPL Means Business, and Mike Patton interviewing middle TN artists)
  - Hannah Gerst produced program ready for Pitch meeting.
  - 2 live broadcasts of the “Tennessean” as a host
  - Multiple live broadcasts of the “Tennessean” shadowing Ben Weddle

❖ **Branch Computer Maintenance/Updates**

- Power Cycle Computers / Test Logins - Ongoing
- Verify monthly update installation - Ongoing

Verify network connectivity / domain presence – Ongoing

❖ **AT&T ASEoD (on demand) Circuit Upgrades**

- Site Visits all locations - Completed
- Verification of Equipment Infrastructure - Ongoing
- Scheduling of Installation – TBD

❖ **Security Camera – Additions**

- Hermitage – Complete
- East – Complete
- Inglewood - Complete

❖ **Server Updates**

- All Camera servers – Move servers to new VLAN & NIC Teaming – Complete
- Migrated to new Milestone - Lakewood, Hermitage, Old Hickory, Edmondson Pike, Bordeaux
- Migrate Madison, Inglewood, Green Hills – 5/4/24

❖ **New Donelson**

- Equipment Needs
  - Security Cameras & Server Ordered – Server Received
  - Plan/Evaluation Computer Equipment Needs Staff/Public – Order/Partially Received
  - AV Equipment Ordered

❖ **Main – Administration Renovation**

- Remove/Replace Computers – Ongoing
- Remove/Replace Network Cabling - Complete

## ❖ INK

### Completed

- Trained new Admin Assistant on data uploading and displaying methods in INK/SharePoint
- Restructured workflow within the Office Supply Ordering System to correct a time-out issue
- Trained MN Circ staff on Chromebook unlocking procedures

### Current

- Training new Director's Assistant on data uploading and displaying methods on INK/SharePoint
- Removal of old/outdated documents and information
- Researching the creation an announcement feature on the "modern" site
- Correcting NPL Announcement document attachment error on INK

## NECAT

### Membership

New Members	8
People in Production 1	9
People in Production 2	n/a
People in Specialty Class	2
Equipment Checkouts	4

### Studio Usage

	Blocks Booked	Time in Hours
Producer Led Productions	29	145

NECAT Productions/Staff working Days	5	25
Meetings/Tours	2	2.5
Trainings	3	15
Editing Bay Usage	6	12.5
Holiday Closures	0	0
Cancelations	3	15

Kiosk Check-Ins

Reason	Number of People
Production	344
Class	11
Meeting	1
Tour	2
Event	0
Editing	7
Other	10
Total	375

Network Content

NPL Programming Run Time	16260.73 Minutes
MTSU Programming Run Time	7005.97 Minutes
New First Run Programs	2
New First Run Episodes	44
New NPL Carousel Bulletins	6
New Carousel Bulletins	0

4/6 Production 1 Class (9 attended)

4/6 Tree Planting Edgehill Garden

4/7 High Heels Cabaret

4/14 Green Screen Class (2 attended)

4/22 Earth Day Movie name announced

4/30 Overdue Adventures Taping

## **EDUCATION & LITERACY**

### **Adult Literacy at NPL – Jamil Sameen**

The 2024 Adult Education Spring Summit will be held on May 15<sup>th</sup> at the Main library conference center. The Adult Literacy team has been working on delivering an event that celebrates adult education providers and offers them a positive end to the school year. Participants will honor the 2024 Adult Educator of the Year, participate in a Be Well @ NPL sound bath, and hear an inspiring keynote from Dr. Deb McFarlin Enright. 32 individuals signed up during the early bird registration— the most ever!

Adult Literacy participated in Library Outreach Day by attending W.A. Bass Learning Center’s Career Fair, where 75 individuals were engaged to promote library programming and visited the Nashville International Center for Empowerment, meeting with 23 patrons highlighting the New American Corners. Adult Literacy also presented to a Community Literacy class at Belmont University.

The Adult Literacy team launched a Basic Computers course through the Tech Toolkit at Pruitt Branch, with positive feedback from attendants.

Adult Literacy is now cohosting a Bilingual Conversation Club over Zoom at the Pruitt branch and is open to collaboration for virtual programming and are reintroducing successful Teacher’s Lounge events.

Efforts to establish a Conversation Club at Edmonson Pike are underway. Events at Room in the Inn and Project Return are seeing increased attendance, averaging 10 learners per class.

The mobile lab served 24 learners at the Room at the Inn organization. In April, 21 new NPL cards were issued to students.

The Branch of Nashville expressed their appreciation to the role of the Adult Literacy @ NPL helping them with their programs serving adult learners to achieve their goals. This happened during a GOAL quarterly community meeting.

### **Bringing Books to Life! – Liz Atack**

In April, BBTL conducted 103 programs with 1,899 in attendance. 53 programs were story times for over 1,300 children as both Lorraine-themed story times and Mother Goose interactive story times happened concurrently. Staff covered one story time for the Madison branch, too. (April is historically one of the busiest months for programming.)

While BBTL is out in the community every month, staff attended several broader community events in April to share information about early literacy and NPL resources: MNPS's Kindergarten Readiness Fair, Dan Mills Elementary's Literacy Night, a Multilingual Family Night at Tusculum and the Global Voices teacher conference at Lipscomb University. BBTL representatives also gave lectures at two Belmont University classes.

It was a busy month for Loving & Learning workshops. BBTL led 10 workshops, including a Spanish language community workshop on Kindergarten Readiness. Conexión Americas' Parents as Partners coordinator attended the workshop and has already followed-up about scheduling more workshops with BBTL (their expertise is with parents of elementary age students, not preschool).

A parent at a "Wonderful World of Writing" workshop at Tusculum Elementary shared this on a survey (in response to the question "What was the most useful part of the workshop?"): "Lo de las primeras escrituras de nuestros hijos porque como padres pensamos que es basura & hoy entendi que son grandes tesoros." ("The thing about our children's first scribbles because as parents we think they are rubbish and today I understood that they are great treasures.")

Curriculum for *La La La* is almost done! BBTL team members are in the process of finalizing content and materials.

Staff attended a Begin Bright planning day to strategize the implementation of Little Libraries and digital learning for parents and educators. BBTL is in the process of hiring contract support to help develop curriculum kits for the Little Libraries and to help coordinate the digital learning content. The BBTL team members will use the summer to plan and story board.

### **Be Well – Bassam Habib**

Be Well's first "Music and the Message" took place at the end of April at the Bordeaux branch, led by Nina NeSmith. This event was overwhelmingly positive and one of the participants wrote the Bordeaux branch saying, "I appreciate the Bordeaux library hosting the interpretive listening/music therapy class by Music and the Message. It is very relevant to some things I am dealing with. I hope to attend all the meetings if I can and hope the library will host more things like this. Loved it!"

The Edmonson Pike community garden is complete and community members and businesses showed up on planting day to plant. There has been overwhelming positive feedback and staff are also very happy.

The first season of the Your Mind Matters mental health podcast has officially finished recording. Bassam Habib and Lana Boleyjack interviewed Milly Roze, Aaron Petrie, Jennifer

Wang, Lydia Yousseif, Nella “Pearl” Frierson, Jamal Nesbitt, and Lauren Jones to cover a number of topics from a mental health lens. The first episode of the podcast will be released on May 15<sup>th</sup>, with episodes releasing every other Wednesday.

Be Well programming numbers have been very high, with regional branches seeing the highest numbers of participants, averaging around 20 patrons per class.

New Be Well programming will include partnerships with the Lupus Foundation, Be Well in Schools, TN Nature Academy, Ether Coop, and Nashville Dental Studio. Current sound bath, yoga, meditation, and garden programs will expand to more branches in the upcoming fiscal year.

### **Digital Inclusion – Marian Christmon**

April has been a very busy month for Digital Inclusion initiatives. The program provided the New Senior Planet Workshops and Lectures at Radnor Towers & Heartland Christian that included Free Streaming with Tubi, Introduction to Social Media, and Finding Community with Senior Planet Community.

Senior Tech Academy program at Bordeaux Library with both morning and afternoon cohorts—taught by state grant funded trainers Rhonda and Mary.



## Senior Tech Academy @ Bordeaux Library

“Sip and Swipe” program with Peggy Ann Alsop Arbors residents continued this month.

Digital Inclusion continued “Microsoft Office Skills for Work” with Seniors in the Workforce Essentials program and presented for Chippington Towers residents on NPL eServices.

Digital Inclusion completed and submitted the “2025 Training Opportunities for the Public” grant application to the state library. This is the grant that funds two part-time digital literacy



trainers. This year the team have been so fortunate to have two retired IT professionals filling this role.

The final planning for this summer's CyberSeniors program is underway. Studio NPL will be bringing in a professional photographer this year to teach a module on photography for the teen mentors and another for the senior participants. Digital Inclusion staff have begun reviewing teen mentor applications as they come in.

## **Limitless Libraries – Syreeta Butler**

### COLLECTION DEVELOPMENT

Sarah Allen and Emily Farmer finalized FY24 ordering for individual schools.

Sarah Allen and Emily Farmer attended multiple meetings with James Staub and Kate Wingate to discuss new weeding procedures for MNPS librarians.

Sarah Allen and Emily Farmer finalized book orders to facilitate Limitless Libraries Outreach in the upcoming school year and resumed preparations for development of the bookmobile collection.

Emily Farmer contacted vendor representatives to remind them of the end-of-year dates for shipments and invoices.

Sarah Allen and Emily Farmer collaborated with Jane Miller and Kyle Yadlosky to resolve vendor issues and invoicing concerns for the school year.

### COMMITTEE/ GROUP PARTICIPATION/ PROFESSIONAL DEVELOPMENT

Syreeta Butler had the opportunity to attend the Tennessee Library Association Conference in Franklin, TN, participating in various professional development sessions covering topics such as censorship's impact on school and public libraries, AI integration in libraries, leadership trends and support, and fostering community partnerships and engagement.

Sarah Allen and Emily Farmer completed the required Metro Domestic Violence Training.

Syreeta Butler assisted Wishing Chair in recording "Lolly the Library Book Goes to Limitless Libraries" which will be used to teach elementary students about Limitless Libraries.

Emily Farmer attended the Summer Reading Challenge meetings and shared information about the Summer Challenge at the Limitless Libraries monthly staff meeting.

Syreeta Butler served as a virtual guest speaker at Belmont University, presenting information about Limitless Libraries, NPL, and the Tennessee Library Association.

Syreeta Butler attended the quarterly Shared Systems, Limitless Libraries, and MNPS Library Services meeting.

Sarah Allen, Syreeta Butler, and Emily Farmer attended meetings with Shared Systems and MNPS Library Services to discuss library collections for K-8 Schools, technical requirements, and future material ordering for multi-tier schools. It also included Tennessee legislation passed that will affect library services.

Sarah Allen, Syreeta Butler, and Emily Farmer attended MNPS Library Services office hours to answer questions about Limitless Libraries and share information from NPL.

Syreeta Butler convened with School Library Journal representatives, Lauren Gilpin, and Liz Atack, to discuss and exchange resources beneficial to the SLJ/LJ Youth Summit scheduled to take place at NPL in September 2024.

### OUTREACH

Tyler Sainato and Helene Mahnken conducted 14 school visits, interacting with 26 school librarians, and dedicating a total of 67 hours to school engagements. During these visits, they assisted in two organization projects (11 hours), contributed to seven collection weeding projects (36 hours), and participated in four special events:

- Mini Battle of the Books for 5th graders
- Literacy Night, engaging with 10 students and 20 parents over 2.5 hours.
- National Outreach Day, interacting with 28 students in 2 hours.
- Earth Day Event, engaging with 130 students over 6 hours and sharing information about NPL's Seed Exchange.

Additionally, they met with Lindsey Kimery to discuss best practices for supporting literacy efforts of Promising Scholars.

They shared valuable information on Limitless Libraries' social media platforms, promoting the NPL blog celebrating 15 years of Limitless Libraries, varying MNPS honors, School Library Month Celebrations, and providing useful information about end-of-year material returns and checkouts.

### CIRCULATION STATS

Limitless Libraries facilitated the circulation of 6,530 items, utilizing 2,193 green bags, 300 gray bins, with 45 book trucks returned from MNPS and 41 book trucks sent to MNPS.

## **NAZA – Anna Harutyunyan**

The Vice President of Youth Development at the Wallace Foundation visited Nashville with her team to learn about NAZA’s pilot projects with justice-involved youth. They met with youth who were just released from the detention center and those who are under court supervision, as well as met NAZA partners and the Mayor. NAZA’s work was of high interest, and the NAZA team is preparing for a 2025 application for a multi-year grant.

NAZA held four professional development workshops in April:

1. Understanding “Interconnection”: How We Grow Together
2. Understanding Community Growth Practices: Storytelling
3. Understanding Community Growth Practices: Youth Leadership
4. Using Communication Guides to Engage & Educate Parents

The professional development workshops culminated to a total of 4 hours of training with 18 total trainees in attendance.

The application review for FY25 afterschool & summer programming is currently underway. NAZA received 20 applications for funding. Summer program enrollment is still open. 1,462 of 1,470 afterschool slots are filled (99.5%).

Planning is underway for the 2<sup>nd</sup> Annual Youth Matters Gala & Showcase, to be held on May 30<sup>th</sup> from 5:30 - 7:30 PM at the Southeast Community Center. This event is a celebration of youth that includes a showcase of the projects youth were involved in for NAZA’s *Youth In Action!* youth leadership initiative. The event will celebrate all that youth have done this year and will offer opportunities for guests to learn more about Nashville’s Vision for Holistic Youth Development through engaging activities.

Registration: <https://naza.my.salesforce-sites.com/SpecialEvents/event/home/2024youthgala>

## **Puppet Truck – William Kirkpatrick**

In April, The Puppet Truck reached 48 locations including 11 branches. The Puppet Truck brought *Sky Bear* to multiple branches and community organizations. Patrons were very interested in the story book and requested how to find the story at the library and online.

All Puppet Truck shows had the new library sign displayed for patrons to sign up for the puppet truck newsletter.

The Puppet Truck team performed at the Dairy Run with *Aesop’s Fables*, which tells the story of the tortoise and the hare. The Puppet Truck also performed the show at the Earth Day fair.

Puppet Truck visited the new school location that Ketch Secor helped found. The team was taken on a tour of the new location after performing for the students. The staff at the new location of the Episcopal School of Nashville plan to book the Puppet Truck again, hopefully with Ketch joining the next performance, which would be *La La La*.



### **Wishing Chair Productions – Bret Wilson**

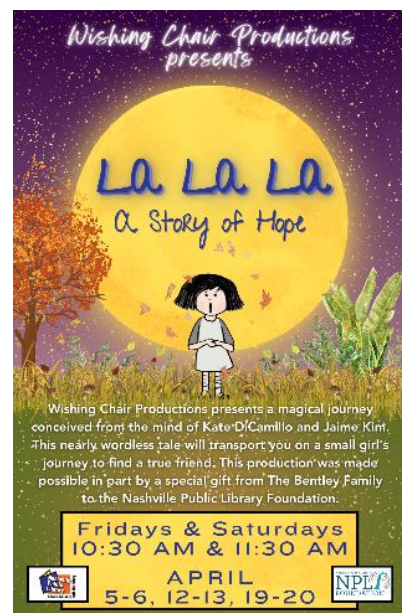
Wishing Chair Productions conducted 18 in-person Storytimes and 15 mainstage presentations of *La La La: A Story of Hope* in the children’s theater for a total of 33 performances with an audience count of 2,374 participants. Wishing Chair Productions welcomed several groups to private performances in the children’s theater during the month of April: Oak Hill School, Berry Head Start, and Wild + Free Homeschool.

*La La La: A Story of Hope* premiered in the children’s theater debuting to the public on April 5<sup>th</sup>. The 15 performances of the show reached 1,158 patrons. There were countless moments where audience members, young and old, responded to the new presentation:

#### In House Reactions

*It’s so simple and yet so sophisticated!* – Adult male following the performance commented that he needed to see it twice.

*That was very very very very good!* – Visiting school group student that couldn’t find another word other than very. He turned to his teacher once the show was over and said that out loud.



*I can't believe this...that was just so beautiful! – Mother of two that made a point to walk up the performers following the show.*

*I watched my granddaughter during your show take her first steps as she reached out and wanted to grab the little girl. – Grandmother sitting front row with her granddaughter.*

*A small child asked his mother for permission to tell us that La La La: A Story of Hope was the first book he was able to complete from beginning to end.*



#### Facebook Post from the House Manager at the Nashville Children's Theater

*Y'all, I enjoyed an absolute TREAT of theatre this morning and I want everyone to go enjoy it too next weekend. Wishing Chair always does wonderful work, but this felt next level, even for them. Bret Wilson has adapted a book by Kate DiCamillo (The Tale of Despereaux, Because of Winn Dixie) into this rod puppet piece. It's nearly wordless and is set to music by a local school's chamber ensemble and animation by the incredible Galen Fott. This wonderful piece is absolutely gorgeous, a simple story about*



*someone yearning for connection. It's stunningly beautiful and you can see it absolutely free during one of its four remaining performances next weekend. They're even making special library cards with pictures of the main character which you can get at the Children's Desk just outside the theater. If you've never seen a Wishing Chair puppetry show at the downtown Nashville Public Library, this is a great time to finally change that. If you have, I assure you this is the best thing I've seen of theirs since A Child's Calendar (which I still tell people about to this day), so don't miss this one. Congrats to everyone involved on such a great show.*

#### Conversations with the kids

*We've had the opportunity to answer some very serious questions from children about the performance and the emotions of the main character.*

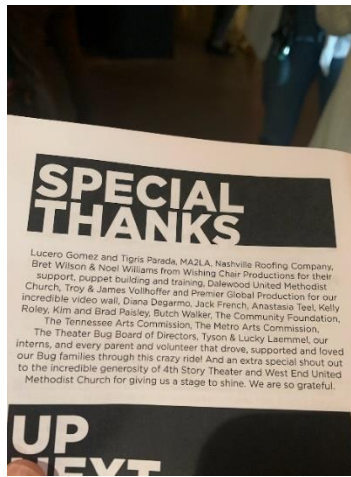
*Following several shows, we walked our young friends through the book and explained the different emotions the girl felt and the how special a child's voice can be. We related the story to them explaining that their voice is as special as hers and sharing that voice with someone special is one of the most important things a person can do.*

*Once we did that, they left filled with something I can only describe as confidence. I believe this show has raised the emotional intelligence of the minors that attended our run of the show and has been a rewarding experience to watch these past few weeks.*

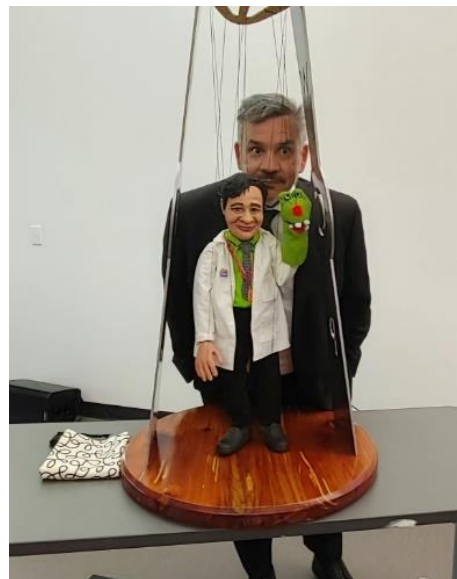
– Bret Wilson, Manager of Wishing Chair Productions



The partnership with the Theaterbug on Megg the Egg has concluded, and the performances were sold out. Wishing Chair received a special thank you for the rod puppet workshop and consultation on the puppets for the project.



The Tribute to Brian Hull took place during April’s Board Meeting at the Bellevue Branch Library. The Puppet + Stand was presented to Brian and was left almost speechless. Brian’s reaction...*“Holy smokes!”*





Production Services played a special video that revealed his permanent display case outside the children's theater. Fortunately, the majority of Wishing Chair Productions members were able to share in the occasion with special guests Mary Tanner (former WCP Puppeteer and now wife of Brian Hull) and Galen Fott.

Puppeteers Sally Bebawy and Bret Wilson conducted a Shadow Puppet Workshop for the students of Salama Urban Ministries. The workshop is in partnership with Oz Arts Nashville and their performance of *Song of the North*. Small shadow puppet stage kits were prepared for the 45+ students. The workshop was a huge success, and they requested a second session.





Wishing Chair Productions took part in the NPLF Picnic with the Library event. Three *Wizard of Oz* themed Story Times were offered along with roaming puppets. The formerly constructed basket was the second-floor photo booth piece for the event.



All Wishing Chair Production staff are currently filming individual segments for the next installment of WCP-TV scheduled to air late June 2024.

New segments scheduled to air on June 24<sup>th</sup>:

- ❖ *In the Kitchen with Tommy Dog* (Pete Carden)
- ❖ *How the Mosquitos Left Kambara: A Tale from Fiji* (Bret Wilson)
- ❖ *Incredible I* (Brian Waltman and Sally Bebawy)
- ❖ *Lolly Goes to Limitless* (Noel Williams)
- ❖ *Gym* (William Kirkpatrick)
- ❖ *Fashion is Art!* (Evelyn O'Neal)





## Studio NPL – Niq Tognoni

Studio NPL relaunched programs at Bellevue and Edgehill this month, both with a regular Studio NPL mentor and Southern Word music mentor. Studio also began a new series with Southeast branch, with a focus on soldering electronics. At Main, in addition to regular programming, Studio staff have been working with teens on 3D printing flowerpots, utilizing some interesting new features on the 3D printers.

Along with Southern Word, Studio NPL hosted a 4-hour creative writing program at Southeast library, part of the “Write with Pride” series. The event included a guest author with books in NPL’s collection, and a DJ. Studio NPL Main also celebrated its 9<sup>th</sup> anniversary (with cookies and sandwiches), which was used as an opportunity to generate “Thank You” cards for Nashville Council, and to introduce some new teen patrons to Studio NPL activities.



*A Studio NPL table full of NPL “thank you” cards.*

### **Branch News:**

Studio Manager visited the new Donelson branch, and Studio staff is working alongside their team to create a Studio NPL tech package complete with recording gear, 3d printers, Maker supplies and computers.

### **Outreach:**

During April, Studio NPL served over 400 patrons across 21 hours of outreach. This included programming at community centers, schools, and ministries, as well as large community events like the Goodlettsville “KidsFest” and Cane Ridge “Teen Health Fair.” The “Ozobot City” exercise has been very popular; participants draw out “cities” after conversations about what kind of amenities cities need, then program their Ozobot robots to navigate them. This inspired Studio NPL mentors to develop another city-model building program, utilizing 3D design and city-planning concepts for a multi-day project with partners, which were piloted at the end of the month.



*Mentor Adam leads students at a middle school in coding for Ozobot Robotics on NPL Outreach Day.*

### **Adult Workshops:**

Studio NPL hosted another Podcast workshop for adults this month, and a group of “regulars” came to continue their podcast. Studio NPL’s college musician residency was supplemented with weekly visits from professional Nashville musicians that are collaborating with the young adults and adding symphonic elements to their pieces.

### **Grants:**

NPLF’s Maggie Ward assisted Studio NPL in submitting grants for Asurian, Memorial Foundation, and Comcast. Studio received news that they received the Taco Bell Foundation Grant, which awarded Studio NPL a \$15,000 gift, \$5,000 more than what was requested.

## MAIN

### Adult Services

- 5,229 Reference questions answered
- 24 Notary appointments completed
- 192 programs with 1,342 in attendance
- Door Count for April: 49,614
- Instagram Followers for Adult Services: 532
- 3 Proctored Exams for patrons

Joy Porter hosted Dr. Billy Teets from Vanderbilt's Dyer Observatory for a program about the eclipse. There were 40 attendees at the program and the following day, Joy gave out 350 pairs of eclipse glasses to patrons.

Leigh Ann Wilson participated in National Library Outreach Day with a watercolor program. There were 38 participants and she signed up 3 new library card users.

### Children's

Nikki Glassley attended the Public Library Association Conference in Columbus, OH. Her favorite session was on the topic of post-Covid learning inequities and how a library system responded by standardizing story time training and practices across their county.

Christina Picca celebrated Outreach Day at Aventura Community School. Her bilingual story time targeted 1<sup>st</sup> and 2<sup>nd</sup> grade students.

Haylee Blystone served as a guest judge at the Regional Spelling Bee at Nissan Stadium. She and co-worker Danielle co-hosted a Solar Eclipse Spectacular at Church Street Park where they gave away 163 pairs of eclipse glasses.

### Special Collections

This month, Special Collections wrapped up a successful partnership with Vanderbilt University by hosting the last of the *Then and Now* series. The last program focused on Asian-American, Native Hawaiian, and Pacific Islanders. The program had 161 in attendance.

This month, the programming team had 17 programs with 348 attendees.

The collections team scanned 103 items; 91 of those items were digitized for preservation from the Nashville Banner collection.

Rebecca Price and Linda Barnickel served as judges for National History Day, organized by the Tennessee Historical Society.

Linda and Eva Wurst processed and cataloged the J.R. Heath DuPont High School Sports Scrapbook.

### Teens

- 29 programs with 300 in attendance.
- 7 Outreach programs with 106 in attendance
- 4 Group visits with 53 in attendance

The team delivered 45 “grab and go” bags to Early College, Hume Fogg and MLK High Schools. The bags included supplies and instructions to make tissue paper flowers. This was a new, easy way to delivery outreach services during a busy time of the school year. Each bag had a flyer promoting the teen space at Main.

Staff celebrated high school seniors with a cake and a pinata this month. Seniors who attended the celebration received a small gift. They also signed an Autograph Stuffed Dog and decorated a book-end to leave behind as a memento.

## **MARKETING & COMMUNICATIONS**

April is always a great week for NPL/F collaboration, as the nation celebrates National Library Week during this month.

Again, this year we spent the week honoring our patrons and staff and capped off the week with a citywide thank-a-thon to Mayor O'Connell and Metro Council.

Behind the scenes, MarCom is collaborating with the Summer Reading Challenge team for SRC 2024.

Meanwhile, our NPL At Work content continues, demonstrating the value NPL has created for our community, thanks to Metro's FY24 investments.

<input type="checkbox"/>	Entered in database & filed
<input type="checkbox"/>	Copy given to donor

**NASHVILLE PUBLIC LIBRARY  
Special Collections Division  
Book Donation Form**

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	_____ Paperback books		_____ Nashville Authors
	_____ Audiotapes		_____ Civil Rights
	_____ CD's		_____ Genealogy (non TN)
	_____ DVD's		_____ Tenn Biography
	_____ VHS videotapes		_____ Other _____

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Accepted by _____	Date _____
Special Collections Staff	
Approved by _____	Date _____
Division Manager or Designee	